Dear Artist,

Welcome and thank you for your interest in showing and selling your artwork at Arts of the Albemarle. Hundreds of artists display their work in our gallery, and we attract thousands of visitors each year. We are always searching for new, exciting artists!

Attached you will find a packet of information to complete and return with three pieces of your work to be reviewed by a jury. Our committee meets as needed. Once your work has been juried, you will be contacted.

If you have any questions, please contact us at visualarts@artsaoa.com.

We wish you the very best!

The AOA Team

**APPLICATION FOR JURYING PAINTING, PHOTOGRAPHY OR CRAFT**

Artist Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Medium: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Juried artwork must be one medium, additional mediums must be juried separately.

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| 1. Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  | Price: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
| 2. Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  | Price: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
| 3. Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  | Price: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |

Juror 1 Comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Accept? Yes \_\_\_\_\_ No \_\_\_\_\_

Juror 2 Comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Accept? Yes \_\_\_\_\_ No \_\_\_\_\_

Juror 3 Comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Final acceptance of artists and their work is at the discretion of the Arts of the Albemarle Gallery Manager.**

# Artist Biography

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please provide the following information: your style of art, where you've shown your work, awards or commissions, influences, where and with whom you have studied and any other information you think would intrigue a potential buyer who wants to learn more about you and your work. Attach a resume if you have one. Final biographies are at the discretion of the Arts of the Albemarle Gallery Manager.

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# Artist Contract

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\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Phone

**Arts of the Albemarle (hereafter referred to as “AOA”)** Hereby enter into the following agreement:

1. **Agency/Purposes:** The Artist appoints AOA as agent for works of consigned art under this Agreement, for the purpose of exhibition and sale.
2. **Prices/Commissions:** AOA shall sell works at the retail prices shown on the Artist's record of consignment. AOA will receive a 35% commission on each item sold.
3. **Membership:** The Artist must maintain yearly membership with AOA. The Artist membership fee is $50, but a higher level membership is encouraged.
4. **Payments:** The Artist's membership must be current for the fiscal year to be eligible to receive the proceeds from the sale of their work. AOA will pay the Artist within 45 days of sale. Commission checks are written on the 15th of the month for sales incurred the previous month.
5. **Art Submissions:** The Artist hereby warrants that he/she created and possesses unencumbered title to the artworks and that the descriptions are accurate. Artwork must be properly framed and taut wired, damaged edges or hooks will not be accepted. AOA will accept no more than 3 framed pieces and 10 pieces of pottery, jewelry or fiber art at a time. Acceptance and display are at the discretion of the Gallery Manager.
6. **Duration of Consignment:** Artists are required to rotate their art every ninety (90) days. Acceptance and showing is at the discretion of the Gallery Manager. The artist is responsible for picking up any unsold artwork at the end of the ninety (90) day period. Should the Artist fail to pick up art work, after one (1) year the work will become the property of AOA.
7. **Loss or Damage:** Due care shall be given by AOA for the safekeeping of all consigned works, but neither AOA, the staff, volunteers shall be held liable for damage or loss of artwork. The Artist must maintain insurance on their work.
8. **Modifications:** Any and all modifications of this agreement must be in writing and signed by both the Artist and AOA.
9. **Choice of Law:** This agreement is governed by the laws of North Carolina.

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 **Artist Signature** **Gallery Manager Signature**